WILLINGALE PARISH COUNCIL

Clerk to the Council: C Milligan Email clerk@willingaleparishcouncil.org.uk

Notice of Full Council Meeting

You are hereby summoned to attend the Full Council Meeting of Willingale Parish Council at The Village Hall, The Street, Willingale, Essex, CM5 0SN on **Tuesday 10th November 2026 at 8.00pm** for the purpose of transacting the following business.

C Milligan
Clare Milligan,
Clerk to the Council
4th November 2026

Chair – Cllr N Pavyer
Councillor Membership – J Bianchi, S Bosworth, L Fresco, D Stokes, R Tilbrook and D Watson.
The press and the public are cordially invited to attend.

AGENDA

26/083. Apologies for absence
To receive and agree the reason for apologies for absence.

26/084. Declarations of interests
To declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests relating to items on the agenda, having regard to the Code of Conduct for Members and having taken appropriate advice before the meeting.

26/085. Minutes of the Full Council meetings
To receive and agree the minutes of the Full Council meeting held on 8th September 2026.

26/086. Public Question Time
The Chair will invite questions, comments and observations from members of the public present. A maximum time of 10 minutes will be allowed.

26/087. Reports from County and District Councillors
To welcome the Chairman of Epping Forest District Council (EFDC) Cllr Lion.
To receive any updates and reports from the County and District Councillors.

26/088. Clerk's Report
To receive an update report from the Clerk on matters from the meeting of 8th September 2026 which are not listed as agenda items.

26/089. Police Report
To receive a report from PC Warren Shepherd.

26/090. Financial Matters
To receive the following for ratification:

a. Bank balances, reconciliations and expenditure and income reports for September 2026 and October 2026.

b. To ratify the following payments already made in September 2026 and October 2026:
EFDC Play in the Park - £172
HMRC September '26 - £102
Clerk's Salary September '26 - £190.48
Willingale Village Hall hire 18th August '26 – £21
Bank Service chgs - £4.25
HMRC – October '26 - £99.60
Play Inspection Company - £138
Willingale Village Hall hire 8th September '26 - £28
Clerk's Salary October '26 - £149.58
Bank service Chgs - £4.25

c. To ratify the following payments to be made in November 2026.

HMRC November ’26 - £99.60
Clerk’s salary for November ’26 - £157.08
Bank service chgs - £4.25

d. New Government Mileage rates
To approve the increase in the mileage rate for the Town Clerk from 45p to 55p per mile.

26/091. Planning Matters
a. Decisions by Epping Forest District Council Planning department, to note the following:

September 2026
EPF/1378/26 Lukes, Radley Green Road, Willingale, Ongar, CM5 0QT. Erection of a single-storey detached garage and ancillary domestic store, front and rear extensions to existing attached garage and conversion to additional living accommodation. (Revised application to EPF/0385/26). 08/09/2026 Refuse Delegated Decision.

EPF/1461/26 Tarrymans, Birds Green, Willingale, Ongar, CM5 0PP Approval of Details Reserved by Condition 4 Surface Water Drainage, 6, 7 and 8 Archaeology and 10 Hard and Soft Landscaping of EPF/0575/25 (Demolition of Existing Buildings and Erection of Replacement Dwelling). 21/09/2026 Split (Details Partially Approved) Delegated Decision

October 2026
EPF/1669/26 Spains Hall , Spains Hall Road, Willingale, Ongar, CM5 0QE Approval of Details Reserved by Condition 4 Regulation 77 of EPF/1281/26 (Notification for prior approval under Schedule 2, Part 3, Class R of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the change of use. 20/10/2026 Approve Delegated Decision.

26/092 Community Renewable Energy
To discuss whether this could work for Willingale, how it could work and, if any, the actions the Parish Council could take.

26/093 Litter within the Village including after the Chelmsford Marathon
To discuss the litter concerns within the village and also the litter left by the marathon and decide on actions to be taken to try to prevent this in the future.

26/094. Affordable Housing
To receive an update for discussion and decide on the next actions to be taken.

26/095. Neighbourhood Watch
To discuss and agree any actions the Council can take re setting up a neighbourhood watch.

26/096. Updates from Councillors and Matters for Information
To receive any updates from Councillors on any meetings, briefing or training they have attended. To receive ideas for items to be placed on future meetings.