WILLINGALE PARISH COUNCIL

Clerk to the Council: C Milligan Email clerk@willingaleparishcouncil.org.uk

Notice of Full Council Meeting

You are summoned to attend the Full Council Meeting of Willingale Parish Council at The Village Hall, The Street, Willingale, Essex, CM5 0SN on **Tuesday 14th July 2026 at 8.00pm** for the purpose of transacting the following business.

C Milligan
Clare Milligan,
Clerk to the Council
8th July 2026

Chair – Cllr N Pavyer
Councillor Membership – J Bianchi, S Bosworth, L Fresco, D Stokes, R Tilbrook and D Watson.

The press and the public are cordially invited to attend.

AGENDA

26/055. Apologies for absence
To receive and agree apologies for absence.

26/056. Declarations of interests
To declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests relating to items on the agenda, having regard to the Code of Conduct for Members and having taken appropriate advice before the meeting.

26/057. Minutes of the Full Council meetings
To receive and agree the minutes of the Full Council meeting held on 12th May 2026 and the Extraordinary Full Council meeting 30th June 2026.

26/058. Public Question Time
The Chair will invite questions, comments and observations from members of the public present. A maximum time of 10 minutes will be allowed.

26/059. Reports from County and District Councillors
To receive any updates and reports from the County and District Councillors.

26/060. Clerk's Report
To receive an update report from the Clerk on matters from the meeting of 12th May 2026 which are not listed as agenda items.

26/061. Police Report
To receive a report from PC Warren Shepherd.

26/062. Financial Matters
To receive the following for ratification:

a. Bank balances, reconciliations and expenditure and income reports for May 2026 and June 2026.

b. To ratify the following payments already made in May 2026 and June 2026:
HMRC May '26 - £85.20
Defib World – Battery and Pads- £296.39
Headford Digital – Printing of WOIW – £195.14
Willingale Village Hall – Hall hire Mar '26 - £32
Bank Service chgs - £4.25.
Clerk's Salary May '26 - £173.24
HMRC June '26 - £85.20
Willingale Village Hall – Hall hire May and May meetings - £62
Clerk's Salary June '26 - £156.94

c. To ratify the following payments to be made in July 2026.

HMRC July '26 - £85.20
Clerk's salary for July '26 - £165.14
Village Hall – Hall hire 30th June '26 - £32 and 14th July 2026 - £32
Bank service chgs - £4.25
Aubergine – Website £598.80
Eco-hosting – Domain Renewal- £7.80

d. To discuss and decide on whether to engage the Playground Inspection company again for 2026 to undertake the annual inspection.

26/063. Planning Matters
Decisions by Epping Forest District Council Planning department, to note the following:

May 2026
EPF/1951/25 Barnets, Birds Green, Willingale, Ongar, CM5 0PN Approval of Details Reserved by Conditions 6 Surface Water Disposal, 7 Contaminated Land and 8 Hard and Soft Landscaping of EPF/2968/21 (Demolition of existing building &erection of a new dwelling, with associated curtilage, off-street parking & landscaping). 06/05/2026 Split (Details Partially Approved) Delegated Decision

EPF/0590/26 Willow Tree Cottage, Shellow Road, Willingale, Ongar, CM5 0SP. Retrospective application for the retention of the conversion of the garage to annex to the main dwelling. 29/05/2026 Refuse Delegated Decision.

EPF/0442/26 Greenacres, Bassetts Lane, Willingale, Ongar, CM5 0QL. Approval of Details Reserved by Condition 6(i) Site Development Scheme of EPF/1138/25 (Variation to Conditions 1, 3 & 6 for APP/J1535/A/14/2225844 (A material change of use to a mixed use for purposes of agriculture and a residential caravan site at Greenacres, Bassetts Lane, Willingale, Essex CM5 0QL) - Retrospective). 29/05/2026 Refuse Delegated Decision.

EPF/0350/26 Sawyers Farm, Wood Lane, Willingale, Ongar, CM5 0QS Front Porch, Double Garage, single storey extension to East elevation and infill to West elevation. Minor alteration to FF master bedroom layout including new door-set. 29/05/2026 Approve with Conditions. Delegated Decision

June 2026
EPF/0742/26 Wardens Hall Estate, Wardens Hall, Fyfield Road, Willingale, Ongar, CM5 0QA Approval of Details Reserved by Condition 4 Archaeology of EPF/2363/25 (Construction of swimming pool, outbuilding, shed and greenhouse. Demolish 2 sheds). 05/06/2026 Approve Delegated Decision

EPF/0732/26 Walnut Tree Cottage, Wood Lane, Willingale, Ongar, CM5 0QU. Approval of Details Reserved by Conditions 3 Details of existing wall construction, 4 Method Statement and 5 Details of external wall build-up of EPF/2442/25 (Grade II listed building consent for replacement render). 08/06/2026 Approve Delegated Decision

EPF/0806/26 Robins Wood, Birds Green, Willingale, Ongar, CM5 0PR. Proposed first floor extensions. 24/06/2026 Approve with Conditions. Delegated Decision

26/064 Insurance
To receive, discuss and decided on the quote for the insurance for 2026/27 from Zurich.

26/065. Updates from Councillors and Matters for Information
To receive any updates from Councillors on any meetings, briefing or training they have attended. To receive ideas for items to be placed on future meetings.