WILLINGALE PARISH COUNCIL

Clerk to the Council: C Milligan Email clerk@willingaleparishcouncil.org.uk

Notice of Full Council Meeting

You are hereby summoned to attend the Full Council Meeting of Willingale Parish Council at The Village Hall, The Street, Willingale, Essex, CM5 0SN on **Tuesday 8th September 2026 at 8.00pm** for the purpose of transacting the following business.

C Milligan
Clare Milligan,
Clerk to the Council
2nd September 2026

Chair – Cllr N Pavyer
Councillor Membership – J Bianchi, S Bosworth, L Fresco, D Stokes, R Tilbrook and D Watson.
The press and the public are cordially invited to attend.

AGENDA

26/071. Apologies for absence
To receive and agree the reason for apologies for absence.

26/072. Declarations of interests
To declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests relating to items on the agenda, having regard to the Code of Conduct for Members and having taken appropriate advice before the meeting.

26/073. Minutes of the Full Council meetings
To receive and agree the minutes of the Full Council meeting held on 14th July 2026 and the Extraordinary Full Council meeting 18th August 2026.

26/074. Public Question Time
The Chair will invite questions, comments and observations from members of the public present. A maximum time of 10 minutes will be allowed.

26/075. Reports from County and District Councillors
To receive any updates and reports from the County and District Councillors.

26/076. Clerk's Report
To receive an update report from the Clerk on matters from the meeting of 12th May 2026 which are not listed as agenda items.

26/077. Police Report
To receive a report from PC Warren Shepherd.

26/078. Financial Matters
To receive the following for ratification:

a. Bank balances, reconciliations and expenditure and income reports for July 2026 and August 2026.

b. To ratify the following payments already made in July 2026 and August 2026:
Bank Service chgs - £4.25
Aubergine New Website - £598
Enix (current Website) Hosting - £84
HMRC July '26 - £85.20
C Milligan (reimbursement of website domain) - £7.80
Zurich Insurance - £540
Clerk's Salary July '26 - £165.14
Bank Service chg - £4.25
Willingale Village Hall – Hall hire May, June and July meetings - £214
Headford Digital – WOIW printing - £195.14
HMRC – August '26 - £85.20

Clerk's Salary August '26 - £156.94
Bank service Chgs - £4.25

c. To ratify the following payments to be made in September 2026.
Village Hall – Hall hire 18th August and 8th September - £56
HMRC September '26 - £85.20
Clerk's salary for September '26 - £165.14
Bank service chgs - £4.25

d. Reserves
To discuss the reserves and decide on any allocation of funds to earmarked reserves.

26/079. Planning Matters
a. Decisions by Epping Forest District Council Planning department, to note the following:

July 2026
None for Willingale

August 2026
EPF/1281/26 Spains Hall, Spains Hall Road, Willingale, Ongar, CM5 0QE. Notification for prior approval under Schedule 2, Part 3, Class R of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the change of use of an existing agricultural building and land within its curtilage a. 19/08/2026 Approve with Conditions Delegated Decision

b) ENF/0012/26 Steers, Pigstye Green Road, Willingale, Ongar, CM5 0QF
To receive an update on the above planning application and decide on any further actions to be taken.

26/080 Trees Surrounding The Village Sign
To discuss the trees surrounding the village sign which are possibly failing and decide on any actions to be taken.

26/080 Salary Scales 2026/27
To receive the new pay scales for 2026/27 and decide on whether to increase the Clerk's salary in line with the recommendation from the NALC and make the backdate the payment to April '26.

26/081. Affordable Housing
To receive and update for discussion and decide on the next actions to be taken.

26/082. Updates from Councillors and Matters for Information
To receive any updates from Councillors on any meetings, briefing or training they have attended. To receive ideas for items to be placed on future meetings.