WILLINGALE PARISH COUNCIL

Clerk to the Council: C Milligan Email clerk@willingaleparishcouncil.org.uk

Notice of Full Council Meeting

You are summoned to attend the Full Council Meeting of Willingale Parish Council at The Village Hall, The Street, Willingale, Essex, CM5 0SN on **Tuesday 8th July 2025 at 8.00pm** for the purpose of transacting the following business.

C Milligan
Clare Milligan,
Clerk to the Council
2nd July 2025

Chair – Cllr N Pavyer
Councillor Membership – D Stokes, L Fresco, J Bianchi, D Watson, S Bosworth and R Tilbrook.

The press and the public are cordially invited to attend.

AGENDA

25/057. Apologies for absence
To receive and agree apologies for absence.

25/058. Declarations of interests
To declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests relating to items on the agenda, having regard to the Code of Conduct for Members and having taken appropriate advice before the meeting.

25/059. Minutes of the Full Council meeting
To receive and agree the minutes of the Annual Full Council meeting held on 13th May 2025.

25/060. Public Question Time
The Chair will invite questions, comments and observations from members of the public present. A maximum time of 10 minutes will be allowed.

25/061. Reports from County and District Councillors
To receive any updates and reports from the County and District Councillors.

25/062. Clerk's Report
To receive an update report from the Clerk on matters from the meeting of 13th May 2025 which are not listed as agenda items.

25/063. Police Report
To receive a report from PC Warren Shepherd.

25/064. Financial Matters
To receive the following for ratification:

a. Bank balances, reconciliations and expenditure and income reports for May 2025 and June 2025.

b. To ratify the following payments already made in May 2025 and June 2025:
Headford Digital – WOIW Printing - £199.74
Village Hall – Meeting 7th April 2025 – £19.50
HMRC June '25 - £82
Clerk's Salary June '25 - £152.92
C Rickwood (the Clerk) – Website Hosting reimbursement - £7.80
Village Hall Hire – 13th and 16th May 2025 - £67
Bank Service Chrgs - £4.25

c. To ratify the following payments to be made in July 2025.

HMRC July '25 - £82
Clerk's salary for July '25 - £161.02
Village Hall – Hall hire 8th July 2025 - £32

25/065. Planning Matters
a. Decisions by Epping Forest District Council Planning department, to note the following:

May 2025

EPF/0782/25 Telfords, Pigstye Green Road, Willingale, Ongar, CM5 0QF. Application for approval of details reserved by conditions 4 (Surface Water), 5 (Windows Size Location), 6 (Windows Materials) & 7 (Building fabric changes) on planning permission EPF/2751/22 (Change of use of existing detached outbuilding from office use.
06/05/2025 Split Delegated Decision

EPF/0575/25 Tarrymans, Birds Green, Willingale, Ongar, CM5 0PP. Demolition of Existing Buildings and Erection of Replacement Dwelling.

09/05/2025 Approve with Conditions Delegated Decision

EPF/0662/25 Rockhills Farm, Norton Heath Road, Willingale, Ongar, CM5 0QG. Replacement of existing C20 brick wall connecting main house and former Granary with a new glazed link.
20/05/2025 Refuse Delegated Decision

EPF/0736/25 Rockhills Farm, Norton Heath Road, Willingale, Ongar, CM5 0QG. Listed building consent for replacement of existing C20 brick wall connecting main house and former Granary with a new glazed link.
20/05/2025 Refuse Delegated Decision

EPF/0789/25 Barnets, Birds Green, Willingale, Ongar, CM5 0PN. Application for approval of details reserved by conditions 3 6 7 8 & 10 on planning permission EPF/2968/21 (Demolition of existing building &erection of a new dwelling, with associated curtilage, off-street parking & landscaping).
29/05/2025 Split Delegated Decision

June 2025
None for Willingale

b. Applications for June 2025 for consideration and decision on comments to be sent to EFDC.
EPF/1138/25 Greenacres, Bassetts Lane, Willingale, Ongar, CM5 0QL Variation to Conditions 1, 3 & 6 for APP/J1535/A/14/2225844 (A material change of use to a mixed use for purposes of agriculture and a residential caravan site at Greenacres, Silver Lane, Willingale, Essex CM5 0QL)

EPF/1123/25 Robins Wood, Birds Green, Willingale, Ongar, CM5 0PR. Proposed first floor extensions above the existing single storey wings and proposed second storey extension above the main house. Proposed mansard roof and dormer windows.

25/066. Highways Matters
To discuss any updates on Highway matters and agree next steps.

25/067. Insurance
To receive and agree the renewal insurance papers.

25/068. Updates from Councillors and Matters for Information
To receive any updates from Councillors on any meetings, briefing or training they have attended. To receive ideas for items to be placed on future meetings.