WILLINGALE PARISH COUNCIL

Locum Clerk to the Council: C Milligan Email clerk@willingaleparishcouncil.org.uk

Minutes of the Full Council meeting.
The Council met at 8pm on Tuesday 9th July 2024 in The Village Hall, The Street, Willingale, Essex, CM5 0SN.
Cllr N Pavyer chaired the meeting.
Present: Councillors L Fresco, J Bianchi and S Bosworth.
In Attendance: The Clerk to the Council, PC Shepherd and two members of the public.

24/059. Apologies for absence
Apologies were received and agreed for Cllr D Stokes, D Watson and R Tilbrook.
Apologies were also received from EFDC Cllr R Balcombe.

24/060. Declarations of interests
There were no declarations of interest.

24/061. Minutes of the Full Council meeting
The minutes of the meetings held on the 14th May 2024 were signed and agreed.
Proposed by Cllr N Pavyer, seconded by Cllr L Fresco and agreed unanimously.

24/062. Public Question Time.
No questions or comments from the public.

24/063. **Reports to and from County and District Councillors**
No reports were received.

24/064. Clerk's Report
There was nothing to report.

24/065. Code of Conduct
The Clerk had circulated the new Code of Conduct produced by the LGA (Local Government Association). After a discussion it was agreed to adopt the new Code of Conduct. Proposed by Cllr N Pavyer, seconded by Cllr J Bianchi and agreed unanimously.

8.06pm Cllr S Bosworth joined the meeting. Cllr N Pavyer went over the last item, the Code of Conduct, and Cllr S Bosworth was also in agreement.

24/066. Financial Report
a. Bank Balances and Expenditure reports for May and June 2024
The Clerk had circulated the bank reconciliations and the income and expenditure reports for May and June 2024. With no queries raised the accounts were agreed.
Proposed by Cllr S Bosworth, seconded by Cllr L Fresco and agreed unanimously.

b. To Ratify the following payments already made in June 2024:
The following payments were ratified:
Locum Clerk's salary for June '24 - £187.35
HMRC June '24 - £39.40
Willingale Village Hall May Hall hires - £44.00
Skippers verge cutting – £1,620.00
EFDC Finger post manufacture and installation - £1,680.00
Proposed by Cllr S Bosworth, seconded by Cllr L Fresco and agreed unanimously.

c. To ratify payments to be made in July 2024
Locum Clerk's salary & Mileage for July '24 – £195.25
HMRC July '24 - £39.60

Proposed by Cllr S Bosworth, seconded by Cllr L Fresco and agreed unanimously.

d. Financial Regulations

The Clerk had circulated the new Financial Regulations, and a discussion took place. It was agreed to adopt the new Financial Regulations. Proposed by Cllr N Pavyer, seconded by Cllr J Bianchi and agreed unanimously.

24/067. Planning Matters

a. The following decisions by Epping Forest District Council Planning department, were noted:

April 2024

EPF/0444/24 6, Wood Lane, Willingale, Ongar, CM5 0QU Part single, part two storey side extension. Dormer extension to rear. Front porch.
24/04/2024 Approve with Conditions Delegated Decision.

May 2024

EPF/0093/24 Topeka, The Street, Willingale, Ongar, CM5 0SJ. Certificate of Lawful Development for proposed single storey extension.
30/05/2024 Lawful Delegated Decision.

b. Appeals

The upcoming appeal re the Greenacres site was noted. The Clerk read out the factual report (Appendix 1) which was proposed to be submitted on behalf of the Parish Council. Cllr N Pavyer questioned the word incongruous, it was agreed to take this word out. Cllr N Pavyer agreed to represent the Council at the meeting. However, Cllrs S Bosworth and J Bianchi also advised they would be attending. The report and representation for the Council was ratified.

24/068. Police Report

PC Shepherd read out the crime statistics for the area and advised that in comparison with the same three months last year there had been a slight increase in calls but a reduction in crime. Cllr N Pavyer relayed that there appeared to be a slight increase in attempts by people trying to break into cars. Cars being driven through the village in the early hours of the morning at speed and inappropriate calling out from drivers to villagers walking along the roadside. PC Shepherd said he had not heard of anything being reported to the police and asked the Council to relay to the residents that everything should be reported to the police no matter how little. PC Shepherd advised that Speed Watch sessions would be taking place during the summer in varying places. The police are concerned that speeding seemed to be rife in various areas and they were taking this very seriously. PC Shepherd also advised that he had been in talks with Ongar who had set up a community speed watch and looking into how this could be spread out to other local parishes. CCTV was also mentioned along with the fly tipping that continues to happen in Lucas Lane. PC Shepherd left the meeting and the Councillors discussed putting in CCTV within the village. Cllr N Pavyer offered to investigate this further and bring it back to the next meeting.

24/069. Play in the Park

The Clerk had circulated the information she had received from EFDC. A discussion took place, and it was agreed to hold one session on 29th July 2024 in the afternoon. Cllr J Bianchi will contact the cricket club and the village hall to see if the council can use the cricket ground and the hall for the event. Proposed by Cllr L Fresco, seconded by Cllr N Pavyer and agreed unanimously.

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24/070. Highways Matter

The verge cutting was noted along with the awaited installation of the finger post for the junction of Spains Hall Road and Wood Lane. Cllr N Pavyer, on behalf of the Council and village, thanked Cllrs J Bianchi and D Stokes for all their hard work in getting the new recently purchased fingerpost for Beech Road installed.

24/071. Updates from Councillors and Matters for Information

The Clerk advised the insurance was due in August and she would send through the quote.

Cllr N Pavyer mentioned the new Essex Wide Bus Shelter programme and asked for this to go on the next agenda.

Date of next meetings

2024: 10th September 2024 and 12th November 2024.

2025: 14th January 2025, 11th March 2025 and 13th May 2025

There being no further business the meeting closed at 9.26pm

Signed:…….. Chair Date:……..